

TENANT ADMINISTRATION - RITE AID CORPORATION

MAILING: P.O. Box 3165, Harrisburg, PA 17105 // STREET: 30 Hunter Lane, Camp Hill, PA 17011

RENTAL PAYMENTS: P.O. Box 460, Camp Hill PA 17011

MARY NANTZ, REAL ESTATE MANAGER

PH: 717-972-3998 FAX: 717-972-3993 mnantz@riteaid.com

NAME Title	PHONE 717-761-2633	EMAIL	RESPONSIBILITIES:
STACEY REICHERT Real Estate Analyst	Ext. 5083	sreichert@riteaid.com	<ul style="list-style-type: none">▪ Process Tenant Requests for Improvements▪ New Tenant set up and vacates▪ Monitor Tenant renewals / extensions
ANDREW SAMPLES Real Estate Analyst Collections	Ext. 5370	asamples@riteaid.com	<ul style="list-style-type: none">▪ Tenant Collection of Rents & Invoices▪ Tenant Insurance Certificates▪ Tenant Percentage Rents
PENNY DERR Billing Administrator	Ext. 4277	pderr@riteaid.com	<ul style="list-style-type: none">▪ Tenant Reconciliations▪ Tenant Accounts Receivable▪ Process Tenant Check Payments▪ Tenant Security Deposits

MAINTENANCE RELATED ITEMS:

EMAIL surplusrepair@riteaid.com -OR- FAX 717-730-8294

AFTER HOURS: CALL FACILITIES SOURCE: 866-532-9927